



Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 14th September 2015 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr H Dilley	Chairman
	Mr A Clark	Vice Chairman
	Mr J Branton	Councillor
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mr R Surrey	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mr J London	Sevenoaks District Council
	Mrs J Hayton	Clerk
	Members of the Public	1

- Action**
242. Declarations of interest or lobbying – *None were declared*
243. Minutes of Previous Meeting - *The minutes of the meeting on 13/7/15 were agreed and signed by the Chairman*
244. To resolve to add Judith Hayton – Parish Clerk to the all Parish Bank Mandates Item resolved
245. Questions from the Public
- a) Could a list of Parish Councillors be put on the notice board – *Agreed with phone numbers and general locations* Clerk
- b) Yellow lines in Chevening Road – *SDC decided only to implement opposite on the High Street. If any Councillor wishes to raise at the next meeting SDC can be approached again*
246. Open Spaces
- a) Open Space Inspection – *Chairman and Cllr Dalton to investigate whether any Himalayan Balsam on PC land* Chairman/Cllr Dalton
- b) Playground Inspection – *RoSPA Report – there are a number of small items from the report which need resolving, plus concerns raised on the amount of sun on the slide and squeaking swings. Clerk to contact Play & Leisure* Clerk
- c) Pitch Drainage – *The Council resolved to increase it's subsidy to the Football Club for Q4 2015* Clerk
- d) Maintenance of Recreation Ground – *The Council discussed options of putting up rent or getting a donation but any action must be subject to discussions with the Internal Auditor* Clerk
- e) Bench around Chipstead sign on Chipstead Green. *This is not being pursued*
- f) Sailing Club Road. *Council resolved Estimate 2 repairs providing work can be completed before any frost. The other contributors need to be advised of long term cost of repair. Appendix 3 gives condition report and options* Clerk
- g) Fencing at the Recreation Ground – *resolved to use Sevenoaks Fencing* Clerk
- h) Replacement bench at Bessels Green – *resolved to order new bench* Clerk
247. Footpath Matters
- a) *Cllr Dalton reported trip hazards from tree stumps behind the School. KCC to be advised* Cllr Dalton
248. Highway Matters
- a) Bessels Green – Park Place – *going ahead at JTB.*
- b) Junction at Chevening Road – *KCC Traffic Engineers are investigating.*
- c) 20mph speed limit in the Village – *The areas concerned are Chevening Road from motorway bridge to High Street and Homedean Road to Chipstead Park. Request needs to be made in* Clerk

The following meeting of the Council will be held on Monday 12th October 2015, 7.30pm, at the same venue

ASD



writing to SDC

- d) "Quiet" tarmac on the A21 – An approach needs to be made to Highways Agency to request that when they next resurface the 1 mile stretch of A21 it is completed in soft rolled tarmac Clerk
- e) M26/M25 Junction - Cllr Weavers expressed concern that this is a drop off point for illegal immigrants as they climb the motorway bank
249. Correspondence Received and General Issues
- a) Bus Shelters – the Council decided not to pursue erecting any bus shelters
- b) Meeting dates 2016 – the dates for 2016 were resolved. Appendix 4 for reference
- c) Family Fun Day. – a great success with 100 children attending
- d) Dragon Boat Race. – Event raised approx £1,100. It was noted with thanks the contribution of Oaks C&C who produced the Programme and for the assistance of St John's Ambulance on the day.
250. General Information and proposals for Future Agenda Items
- a) Victim Support - Letter of thanks received from Victim Support for donation
- b) Daffodil Bulbs - G Padfield has donated £25 to purchase daffodil bulbs for Chipstead Green. Cllr de Turbeville volunteered to help plant them
- c) Burial Ground. Future agenda item on Burial Ground policy. Clerk to prepare recommendations Clerk
- d) M25 slips – discussions are ongoing. Next meeting 12th November
- e) M Harrington – Cllr Weavers to compose a note for the Chairman to send to Mr Harrington to thank him for all his work in the Parish Cllr Weavers
251. Finance
- Income Received and Cheques Payable – Resolved – Appendix 1 attached
252. Planning Applications
- Parish policy on responses to Planning Applications – This item was deferred
- Applications Granted or Refused, and Notices received – Appendix 2 attached
- Appeals and Applications for Consideration by the Council – Appendix 2 attached
253. Chipstead Lake – the Council resolved for the Chairman to send the Intention to Bid form. Initial funding for Legal advice was also resolved. Chairman

ASD
12/10/15

Receipts and Payments since last PC Meeting - 13th July 2015

Receipts

21/07/2015	Sevenoaks District Council	£18.00	Election notice payment
21/07/2015	Riverhead Angels Football Club	£127.67	Water Bill
21/07/2015	Riverhead Angels Football Club	£159.88	Top up rates bill
22/07/2015	Santander	£2.87	Interest after tax 0.72 deduct
23/07/2015	Chipstead Allotment Assoc	£60.00	Chipstead Allotment Assoc
23/07/2015	Mrs R N Evans	£125.00	Interment of ashes - Coles
23/07/2015	Parishoner	£1,500.00	Donation re lake valuation
24/07/2015	Co-operative Bank	£1,634.40	Transfer of Chipstead FC fees
24/07/2015	Chevening Amblers Cricket Club	£470.71	Donation for bench
24/07/2015	Chevening PCC	£37.09	Rates for BG hut 2014 & 2015
27/07/2015	W Hodges	£95.00	Burial Fee Coles
27/07/2015	Amherst School	£361.14	Pitch hire to June 15
27/07/2015	Chevening Amblers Cricket Club	£254.56	Pitch hire for 2015 season
30/07/2015	Welham Jones	£1,037.50	Fees Easterbrook & Hewett
31/07/2015	Sevenoaks District Council	£33,421.05	Half year precept
31/07/2015	Riverhead Angels Football Club	£26.46	Electricity Bill
31/07/2015	Riverhead Angels Football Club	£312.00	Annual Rates
07/08/2015	Chipstead Sailing Club	£54.90	Repairs to Sailing Club Road
11/08/2015	Holmesdale Angling & Cons Soc	£18.30	Repairs to Sailing Club Road
11/08/2015	Mrs E A Watson	£95.00	Memorial Tablet
11/08/2015	G M Padfield	£25.00	Donation for bulbs for Green
13/08/2015	HMRC	£5,010.75	VAT Refund H2 2014
17/08/2015	HMRC	£10,382.81	VAT Refund Q1 2015
17/08/2015	Santander	£6.90	Interest paid net
27/08/2015	Amherst School	£390.42	June - September 2015
01/09/2015	Riverhead Angels Football Club	£200.00	Pitch hire 2015
	Total Receipts	£55,827.41	

Payments

Direct Debit	E.ON	£355.57	Street Lighting July 2015
Direct Debit	Santander	£7.50	Bank Charges July 2015
Direct Debit	E.ON	£355.57	Streetlighting August 2015
Direct Debit	Santander	£7.50	Bank Charges August 2015
22063	Mrs H S Weavers	£26.95	Retirement gift for Cllr Westacott
22064	Memorial Benches Uk	£564.85	Bench for Amblers. Donation of 470.71 received
22065	UK Office Direct	£69.11	Copier paper Laminating pouches printer ink
22066	KALC	£1,080.86	Annual subscription
22067	Streetlights	£686.26	Street lighting maintenance contract Q2
22068	Play Place	£731.00	Fun Day
22069	Victim Support	£100.00	Donation
22070	RH & RW Clutton	£1,800.00	Valuation fee for Chipstead Lake (Donation received £1500)
22071	J Hayton	£655.33	Salary June
22072	J Hayton	£824.47	Salary July
22073	HMRC	£539.94	Tax & NI Due June & July 2015
22074	Musketeer Services	177.60	Legionella Testing - Pavilion
22075	MDH Horticultural Contractors	1304.54	July Maintenance
22076	Treecraft	1170.00	Trees in Churchyard as per Visual Tree Inspection
22077	Phase Electrical	624.00	Annual Electrical Inspections - Pavilion
22081	Victoria Routledge	100.00	Entertainment at Fun Day
22079	Commercial Services Trading	2076.77	H1 Pitch cutting
22080	Treecraft	624.00	Chipstead Rec dead tree
22082	SLCC	£149.00	Annual Subscription
22083	MDH Horticultural	£1,304.54	August Maintenance
22084	Sevenoaks Volunteer Transport	£100.00	Replacement Cheque issued 7th March
22085	Playsafety Ltd	£78.00	RoSPA Playground Inspection
22086	SDC	£30.00	Code of conduct training
22087	J Hayton	£564.90	Salary August 2015
22088	HMRC	£528.77	Tax & NI August 2015
22089	J Hayton	£62.29	Expenses August 2015
22090	RH & RW Clutton	£60.00	Allotments
	Total Payments	£16,759.32	

Items discussed at meeting										
Reference	Site	Development	Notice of Work to Trees in a CA	Date Recv'd	Date Due	Responded	PC Decision	Clr		
SE/15/02507/HOUSE	Wintley Cottage Wheatsheaf Hill Goathurst Common Ide Hill TN14 6BU	Installation of 16 solar panels on garage roof		05/09/2015	24/09/2015		No Comment	Howard Dilley		
SE/15/02221/HOUSE	Chevening Rectory Homedeane Road Chipstead TN13 2RU	Erection of a first floor rear extension		05/09/2015	23/09/2015		No Comment	John Branton		
SDC Decisions on Previous Applications										
Reference	Site	Development	Notice of Work to Trees in a CA	Date Recv'd	Date Due	Responded	PC Decision	Clr	Decision Method	SDC Decision
SE/15/02068/HOUSE	15 Springshaw Close Bessels Green	Second storey front extension, two storey side extension and single storey wrap around rear extension and 2no. photovoltaic panels on roof.		13/07/2015	30/07/2015		No Comment	Barbara Ide	Email	Granted
SE/15/02165/HOUSE	40 Westerham Road, Bessels Green, Sevenoaks, TN13 2PZ	Single storey front side and rear extension with attached garage to side. Two storey rear infill extension, alteration to fenestration and new rooflight		18/07/2015	07/08/2015		No Comment	Barbara Ide	Email	Granted
SE/15/01028/HOUSE	65a Westerham Road Bessels Green TN13 2QB	Erection of a two storey side extension		20/07/2015	10/08/2015		No Comment	Andy Clark	Email	Refused
SE/15/02219/FUL	Blayford, Bessels Green Road, Sevenoaks. TN13 2PS	Minor material amendment to application SE/14/03831/MMA for the demolition of existing dwelling and erection and show accommodation in roof with dormer and skylight windows to allow for revision for different porch to front of house		24/07/2015	13/08/2015		No Comment	Richard Surrey	Email	Refused

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CIVIL ENGINEERING CONTRACTORS

www.marchants.org.uk

Chevening Parish Council
C/O Mrs Judith Hayton
16 Beaconsfields
Sevenoaks
KENT TN13 2NH

BY EMAIL ONLY

clerk@cheveningparishcouncil.gov.uk

Ref: RAM/SH/est./ S.dress/ CheveningPC.1508.R

06 August 2015

Dear Madam,

Sailing Club Road

Further to your recent enquiry we have pleasure in submitting our specification and estimate for works at the above address as follows:

QUOTATION**ESTIMATE 1 BASIC PATCHING OF OBVIOUS POTHOLES**

To key around existing potholes as necessary, including key out area approx. 9m x 2m at entrance to car park, apply tack coat K1-40 cold bitumen emulsion and reinstate with suitable grade dense bitumen macadam, all well rolled and consolidated with suitable weight power roller.

*Based on total area not exceeding 21m²***FOR THE SUM OF £1,560.00 PLUS VAT****ESTIMATE 2 PATCHING OF POTHOLES AND ADDITIONAL REPAIRS**

To carry out works as in Estimate 1 above.

Also, key out as necessary, apply tack coat K1-40 cold bitumen emulsion and regulate low area (approx. 18m²).Finally, apply tack coat K1-40 cold bitumen emulsion to crazed areas of roadway and surface with 15mm compacted thickness of 0-6mm fine graded surfacing course dense bitumen macadam, all well rolled and finished (*Based on area not exceeding 40m²*)**FOR THE SUM OF £3,850.00 PLUS VAT****NOTE:***This last part of the repairs is what we would term 'sacrificial patching' ie some of the material is likely to wear off as time goes by, but the intention is to seal the cracks and prevent water ingress*Directors: R.A. Marchant G.J. Marchant
Registered Office: Glebe Road, Weald, Sevenoaks, Kent Registered in England No. 507051
VAT No. 209 9435 44

Cert No 8347

fwd

Marchants contd.

ESTIMATE 3 POSSIBLE OPTIONS FOR LONG TERM MAINTENANCE (BUDGET PRICES)

A Surface Dressing

To well sweep and clean area free of all loose material.
Protect kerb faces, gullies, manhole covers and the like.
To then surface dress with hot K1-70 bitumen binder, heated to correct temperature and applied under pressure by distributor, evenly coated with 6mm clean granite chippings, all well rolled and consolidated.
Suction sweep driveway, load and remove surplus loose chippings.
Re-mark yellow lines as existing.

FOR THE SUM OF £11,750.00 PLUS VAT

B Bitumen Macadam Surfacing

To plane 500mm angled channel on either side of the road to reduce levels at kerb edge, load and cart away arisings.
To then apply tack coat K1-40 cold bitumen emulsion to whole of road surface and surface with 30mm compacted thickness of AC-10 surfacing course dense bitumen macadam, all well rolled and finished.
Re-mark yellow lines as existing.

FOR THE SUM OF £30,000.00 PLUS VAT

NOTES:

1. *Overgrown verges, overhanging plants, shrubs, hedges, trees etc., should be cut back or tied back prior to our commencement.*
2. *Any Surface Dressing involves the application of hot bitumen and stone chippings. Initially sufficient chippings are applied to ensure reasonable coverage of the hot bitumen. This can result in a subsequent surplus of chippings, which you may remove later, if required. All bitumen macadam and surface dressed areas may be prone to marking if vehicle wheels are turned sharply, particularly if the vehicle is stationary. This is most likely to occur when the material is relatively new or during hot weather.*
3. *It has been assumed that if required the client will provide access to a free water supply for the works.*
4. *The above quotation is based on current rates and is subject to VAT.*
5. *See remaining Terms and Conditions over.*

Assuring you of our best attention at all times.

Yours faithfully,
For R. Marchant & Sons Ltd.



RICHARD A MARCHANT

ENC. *Guidance Note 4b – Surface Dressing – Private Roads*



CHEVENING PARISH COUNCIL**Meeting dates 2016**

11th January 2016	PC Meeting
25th January 2016	If required for planning applications
8th February 2016	PC Meeting
22 nd February 2016	If required for planning applications
14th March 2016	PC Meeting
28 th March 2016	If required for planning applications
11th April 2016	PC Meeting
25 th April 2016	Annual Assembly of the Parish
9th May 2016	Annual PC Meeting
23 rd May 2016	If required for planning applications
13th June 2016	PC Meeting
27 th June 2016	If required for planning applications
11th July 2016	PC Meeting
25 th July 2016	If required for planning applications
12th September 2016	PC Meeting
26 th September 2016	If required for planning applications
10th October 2016	PC Meeting
24 th October 2016	If required for planning applications
14th November 2016	PC Meeting
28 th November 2016	If required for planning applications
5th December 2016	PC Meeting (& Light Up a Life ceremony)
19 th December 2016	If required for planning applications

